

# Reorganization Meeting

## MOUNT PLEASANT TOWNSHIP

January 2, 2024

### A G E N D A

1. Call to Order & Pledge of Allegiance
2. Public Comment on Items to be Voted on.
3. **Temporary Chairman**
4. **Chairman**
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
5. **Vice Chairman**
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
6. **Treasurer** **Darla Protch**
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
7. **Treasurer's Bond** **\$250,000**
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
8. **Secretary** **Darla Protch**
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
9. Adoption of **Resolution 2024-A** appointing **Cypher & Cypher** to perform the 2023 Township Audit at an amount not to exceed **\$9,500.00**.
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
10. Adoption of **Resolution 2024-B** naming **Washington Financial Bank** as the depository for Township funds.
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
11. Adoption of **Resolution 2024-C** adopting the updated Fee Schedule for 2024.
  - Motion \_\_\_\_\_ Second \_\_\_\_\_
  - Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

12. Adoption of **Resolution 2024-D** authorizing the Township Manager / Secretary to approve operating disbursements throughout the month to avoid late payment penalties.
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
13. Adoption of **Resolution 2024-E** fixing the rate for Hydrant Assessment – Property \$56.54/ Lot \$14.14.
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
14. Adoption of **Resolution 2024-F** fixing the rate for Light Assessment – Property \$27.79/ Lot \$6.85.
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
15. Adoption of **Resolution 2024-G** setting tax levy for 2024 – 3.135 mills
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
16. **Public Works Foreman** Mickey Maga.
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
17. **Mileage Rate for 2024** .67 cents / mile
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
18. **Meeting Dates & Time** Fourth Wednesday of Each Month at 7 p.m.  
Exceptions: January 2, November 20 & December 18.
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
19. **Zoning & Code Enforcement Officer** George Protch
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
20. **Benefits for Employees** no change from 2023
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_
21. **Solicitor** Tom McDermott of Gaitens, Tucceri & Nicholas, P.C.
- Motion \_\_\_\_\_ Second \_\_\_\_\_
- Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

22. **Emergency Management Director** Gary Farner

- Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

23. **Engineer** K2 and Lennon, Smith, Soleret

- Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

24. **UCC Building Code Official** Municipal Consulting Services

- Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

25. **Township Sewage Enforcement Officer** Washington County Sewage Council

- Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

26. **Wage Tax Collector** Keystone Collections

- Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

27. **Vacancies on Township Boards and Commissions:**

- **Parks & Rec. Board** - one vacancy, four-year term ending 12/31/2027.

Diana Wojcik (Note: one additional vacancy exists)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

- **Vacancy Board** - Alfred McGivern

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

- **Library Board** - None

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

- **Appeals Board** - Lee Geyer, Gerald Mechtel & Tom Steiminger

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

- **Planning Commission** – Catherine Obenour, four-year term

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

- **Municipal Authority** – James Englert, four-year term

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

28. Attendance at State Convention in Hershey April 14 to 17, 2024.

**Darla Protch, Mickey Maga, Patrick Steiminger & Shane Maga, possibly Gary Farner & Bill Nimal.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

29. Voting Delegate to the State Convention – **Shane Maga**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

30. Supervisor in charge of Public Works –

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

31. Supervisor of Public Safety and Administration –

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

32. Supervisor of Parks & Recreation –

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

33. Supervisor of Municipal Authority – **Gary Farner**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

34. Delegate to the Sewage Council – **George Protch**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

35. Right-To-Know Officer & Alternate - **Darla Protch, BJ McKean – alternate**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

36. Designation of newspaper for placement of legal ads – **Observer-Reporter**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

37. Township's First Responder / Ambulance Designation **Fort Cherry Ambulance**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

38. Start date for pavilion rentals for 2024, Residents - February 13 - and all others February 20, with rates remaining the same as in 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

39. Delegate and alternate to the Washington County Tax Collection Committee –  
**Darla Protch; alternate – Gary Farner.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

40. Midway Sewerage Authority Board Member - **Troy Fedinetz**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

41. Adjournment – Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Farner \_\_\_\_ Maga \_\_\_\_ Nimal \_\_\_\_

**MOUNT PLEASANT TOWNSHIP**

**WASHINGTON COUNTY, PA**

**RESOLUTION NO. 2024-A**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF MOUNT PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA APPOINTING CYPHER & CYPHER AS THE TOWNSHIP AUDITORS.**

Cypher & Cypher is hereby appointed to perform the 2023 Mount Pleasant Township Audit in accordance with the Second-Class Township Code and not to exceed \$9,500.00.

Resolved by the Board of Supervisors of Mount Pleasant Township, Washington County, Pennsylvania this 2<sup>nd</sup> day of January, 2024.

ATTEST:

MOUNT PLEASANT TOWNSHIP

\_\_\_\_\_  
Darla Protch – Secretary

By \_\_\_\_\_  
Gary R. Farner, Supervisor

By \_\_\_\_\_  
Shane Maga, Supervisor

(seal)

By \_\_\_\_\_  
William Nimal, Supervisor

MOUNT PLEASANT TOWNSHIP  
WASHINGTON COUNTY, PA

RESOLUTION NO. 2024-B

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MOUNT PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA APPOINTING WASHINGTON FINANCIAL BANK AS THE DEPOSITORY FOR MOUNT PLEASANT TOWNSHIP FUNDS FOR THE YEAR 2024.

Washington Financial Bank is hereby appointed the depository for Mount Pleasant Township funds for the year 2024.

Resolved by the Board of Supervisors of Mount Pleasant Township, Washington County, Pennsylvania this 2nd day of January, 2024.

ATTEST:

MOUNT PLEASANT TOWNSHIP

\_\_\_\_\_  
Darla Protch - Secretary

By \_\_\_\_\_  
Gary R. Farner, Supervisor

By \_\_\_\_\_  
Shane Maga, Supervisor

By \_\_\_\_\_  
William Nimal, Supervisor

(seal)

Resolutions2024depository

MOUNT PLEASANT TOWNSHIP  
WASHINGTON COUNTY, PA

RESOLUTION NO. 2024-C

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MOUNT PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA ADOPTING A SCHEDULE OF FEES FOR MUNICIPAL SERVICES AS DESCRIBED I EXHIBIT A.

WHEREAS, Mount Pleasant Township incurs various costs, expenses and fees in the provision of municipal services; and,

WHEREAS, Mount Pleasant Township is authorized to establish fees to provide Municipal Services in accordance with all applicable state and local laws, which may be amended from time to time,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Mount Pleasant Township at a duly organized public meeting that a fee schedule for the calendar year 2024 as shown on the attached Exhibit "A" is approved and adopted.

RESOLVED by the Board of Supervisors of Mount Pleasant Township, Washington County, Pennsylvania this 2nd day of January, 2024.

ATTEST:

MOUNT PLEASANT TOWNSHIP

\_\_\_\_\_  
Darla Protch - Secretary

By\_\_\_\_\_  
Gary R. Farner, Supervisor

By\_\_\_\_\_  
Shane Maga, Supervisor

By\_\_\_\_\_  
William Nimal, Supervisor

(seal)

**MT. PLEASANT TOWNSHIP**  
**WASHINGTON COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2024-D**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF MT. PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA, AUTHORIZING THE TOWNSHIP MANAGER TO APPROVE OPERATING DISBURSEMENTS THAT MAY BECOME DUE AND PAYABLE PRIOR TO BOARD OF SUPERVISORS' OFFICIAL REVIEW AND APPROVAL.**

WHEREAS, Article VII, Section 704 of the Commonwealth of Pennsylvania Second Class Township Code specifies that the Township Treasurer shall pay out all moneys of the Township only on direction by the Board of Supervisors; and,

WHEREAS, the Mt. Pleasant Township Board of Supervisors officially approves expenditures of the Township at its public meetings normally held on the fourth Wednesday of each month; and

WHEREAS, Article XIII, Section 1301 of the Commonwealth of Pennsylvania Second Class Township Code allows the Board of Supervisors to delegate any of its non-legislative powers and duties to the Township Manager,

NOW, THEREFORE, be it resolved that the Board of Supervisors of Mt. Pleasant Township delegates to the Township Manager the authority to approve and release disbursements which become due and payable in the intervals between public meetings in such amounts as may be necessary to pay the following:

1. Salaries and wages of employees of Mt. Pleasant Township,
2. All other usual and ordinary expenses in amounts up to and including \$25,000 each.

A report of all such disbursements approved and released by the Township Manager will be submitted to the Board of Supervisors at its next scheduled public meeting.

RESOLVED by the Board of Supervisors of Mt. Pleasant Township, Washington County, Pennsylvania, this 2nd day of January, 2024.

ATTEST:

MT. PLEASANT TOWNSHIP

\_\_\_\_\_ By \_\_\_\_\_  
Gary R. Farner, Supervisor

By \_\_\_\_\_  
Shane Maga, Supervisor

By \_\_\_\_\_  
William Nimal, Supervisor

(seal)

**MT. PLEASANT TOWNSHIP**  
**WASHINGTON COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2024-E**

**A RESOLUTION OF MT. PLEASANT TOWNSHIP, WASHINGTON COUNTY,  
PENNSYLVANIA, FOR THE PURPOSE OF FIXING THE TAX RATE FOR HYDRANT  
ASSESSMENTS FOR THE YEAR 2024**

Be it resolved and enacted by the Board of Supervisors of Mt. Pleasant Township at a duly organized public meeting that a tax be made and the same is hereby levied on all real property within 780 feet of a hydrant, subject to taxation for the fiscal year 2024, as follows:

The assessment (face value) for hydrant purposes for each property or lot, is as follows:

Property: \$56.54 and Lot: \$14.14.

RESOLVED by the Board of Supervisors of Mt. Pleasant Township, Washington County, Pennsylvania, this 2nd day of January, 2024.

ATTEST:

\_\_\_\_\_  
Secretary

MT. PLEASANT TOWNSHIP:

By \_\_\_\_\_  
Gary R. Farner, Supervisor

By \_\_\_\_\_  
Shane Maga, Supervisor

(seal)

By \_\_\_\_\_  
William Nimal, Supervisor

**MT. PLEASANT TOWNSHIP**  
**WASHINGTON COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2024-F**

**A RESOLUTION OF MT. PLEASANT TOWNSHIP, WASHINGTON COUNTY,  
PENNSYLVANIA, FOR THE PURPOSE OF FIXING THE TAX RATE FOR LIGHT  
ASSESSMENTS FOR THE YEAR 2024**

Be it resolved and enacted by the Board of Supervisors of Mt. Pleasant Township at a duly organized public meeting that a tax be and the same is hereby levied on all real property within 350 feet of a streetlight, subject for taxation for the fiscal year 2024, as follows:

The assessment (face value) for light purposes for each property or lot, is as follows:

Property: \$27.79 and Lot: \$6.85 .

RESOLVED by the Board of Supervisors of Mt. Pleasant Township, Washington County, Pennsylvania, this 2nd day of January, 2024.

ATTEST:

\_\_\_\_\_  
Secretary

MT. PLEASANT TOWNSHIP:

By \_\_\_\_\_  
Gary R. Farner, Supervisor

By \_\_\_\_\_  
Shane Maga, Supervisor

(seal)

By \_\_\_\_\_  
William Nimal, Supervisor

**Tax Levy Resolution**  
**Resolution No 2024-G**

A RESOLUTION OF THE TOWNSHIP OF MOUNT PLEASANT, County of Washington, Commonwealth of Pennsylvania, fixing the tax rate for the year 2024.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Supervisors of the Township of MOUNT PLEASANT, County of WASHINGTON, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the Township subject to taxation for the fiscal year 2024, as follows:

Tax rate for General Purposes, the sum of.....	<u>1.80 mills</u>
on each dollar of assessed valuation, or the sum of.....	<u>.00180 cents</u>
For Fire Protection purposes, the sum of.....	<u>.65 mills</u>
on each dollar of assessed valuation, or the sum of.....	<u>.00065 cents</u>
For Paid EMS purposes, the sum of.....	<u>.100 mills</u>
on each dollar of assessed valuation, or the sum of.....	<u>.00100 cents</u>
For Library purposes, the sum of.....	<u>.045 mills</u>
on each dollar of assessed valuation, or the sum of.....	<u>.00045 cents</u>
For equipment purposes, the sum of.....	<u>.18 mills</u>
on each dollar of assessed valuation, or the sum of.....	<u>.00018 cents</u>
For Debt Service, the sum of.....	<u>.36 mills</u>
on each dollar of assessed valuation, or the sum of.....	<u>.00036 cents</u>

That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

Adopted the 2<sup>nd</sup> day of January, A.D., 2024.

\_\_\_\_\_  
Gary R. Farner, Chairman

\_\_\_\_\_  
Shane Maga, Supervisor

\_\_\_\_\_  
William Nimal, Supervisor

\_\_\_\_\_  
Secretary

**MOUNT PLEASANT TOWNSHIP  
FEE SCHEDULE  
EFFECTIVE JANUARY 2, 2024**

**Residential Zoning Permits Requiring a Building Permit**

1. Residential New Homes – up to 2,500 sq. ft. is \$250  
Above 2,500 sq. ft: \$0.25 per square foot of **additional** living space
2. Residential Improvements/Renovations/Additions - \$50.00 for the first \$2,000.00, \$2.50. for each additional \$1,000.00
3. Sheds, Garages & Storage Buildings 1000 square feet and above - \$100.00
4. Retaining Walls 4 feet high and above - \$50.00
5. Residential & Commercial Roofing if more than 25% of roof - \$50.00
6. Prefabricated above ground Swimming Pools 2 feet deep or more - \$100.00
7. All In-Ground Swimming Pools - \$100.00
8. Spas & Hot Tubs - \$50.00
9. Decks 24 inches & above (covered &/or uncovered) - \$50.00
10. Fences 6 feet tall and over - \$50.00
11. Backup Generator - \$35.00
12. Solar Panels - \$50.00 per installation
13. Cancellation Fee for Building Permits - \$35.00

**Commercial Zoning Certificate:** \$100.00

**Commercial Permit Fees:**

1. Standard/Typical Building - \$200 plus \$0.50 per square foot
2. Complex/Complicated Building (schools, multi-story, etc.) - \$500 and \$0.75 per square
3. Commercial Improvements/Renovations/Additions - \$75 for the first \$2,000 and \$5 for each additional \$1,000.

**Commercial Fire / Safety Inspection:** \$205.00 (Payable to K2 Engineering)

**NPDES Permit Plan Review**

- |  |  |  |
|--|--|--|
| <p><b><u>Deposit</u></b></p> <ol style="list-style-type: none"> <li>1. Application Fee - \$25.00</li> <li>2. Plan review must be completed by the Township's Engineer<br/>Minimum \$300.00 payable in advance as dictated by the scope of the project</li> </ol> |  | <p><b><u>Required Escrow</u></b></p> <p>\$250.00</p> |
|--|--|--|

**Stormwater Plan Review**

- |  |  |  |
|--|--|--|
| <ol style="list-style-type: none"> <li>1. Application fee - \$25.00</li> <li>2. Plan review must be completed by the Township's Engineer – Minimum \$300.00 or actual cost whichever is greater payable in advance.</li> </ol> |  | <p><b><u>Required Escrow Deposit</u></b></p> <p>\$1,000.00</p> |
|--|--|--|

**Extension Fees for Building & Zoning Permits (1 one-time extension of original permit for 6 months)**

1. Residential Extension Fee - \$25.00
2. Commercial Extension Fee - \$50.00

**Zoning Permits (no building permit required/no inspections required)**

1. Unattached Garages, Carports & Storage Buildings less than 500 square feet - \$35.00
2. Unattached Garages, Carports & Storage Buildings 500 sq. feet to 999 sq. feet - \$50.00
3. Agricultural Buildings less than 500 square feet - \$35.00
4. Agricultural Buildings 500 to 999 square feet - \$50.00 (exempt from building permit fees)
5. Agricultural Buildings 1000 to 1,499 square feet - \$75.00
6. Agricultural Buildings 1,500 square feet and up - \$100.00
7. Decks (uncovered) under 24 inches off ground - \$35.00
8. Non-Structural repairs / alterations - \$35.00
9. Recreational Cabin Exclusion Form - \$15.00
10. Non-Conforming Structure/Use Registration - \$15.00 each
11. Wood Burning Stoves & Heaters \$35.00

**Zoning Certificates:** \$50.00

**Certified Zoning Letters:** \$25.00 per request

**Municipal No-Lien Letter:** \$25 per parcel

**Fireworks Permits** **This is State Law**

1. \$35.00 plus \$50,00.00 Bond for Professional Size Fireworks



**Cell Phone Towers/Antennas**

1. Antenna co-habitation or replacement / upgrade - \$500.00 each
2. Building Permit Fee - \$15.00 per Vertical Foot
3. Inspection fee at the commercial inspection fee rate with the number of inspections determined after the plan review

**Demolition Permit Fee**

1. \$105.00 each

**Sign/Zoning Permits**

1. Signs that are 25 square feet or less - \$25.00 (Political signs are exempt but must be removed within 30 days of election)
2. Signs that are over 25 to 99 - \$50.00
3. Signs that are over 99 square feet and under 150 square feet - \$100.00
4. Signs that are over 150 square - \$120.00

**Wind Energy Systems, Small**

1. \$100.00 each
2. Inspection fee at the commercial inspection fee rate with the number of inspections determined after the plan review

### **Grading, Filling, Excavating Permit per Cubic Yards with Inspection**

\*A Surety bond of 50% of the estimated cost of construction is required on all projects of 30,000 cubic yds and above.

\*Inspections billed at the rate of \$115/hr. with an up-front inspection fee of \$345 required. (This fee is required by the engineer)

Up to 1,000	=\$ 80.00
1,001 – 5,000	=\$230.00
5,001 – 10,000	=\$355.00
10,001 – 20,000	=\$540.00
20,001 – 30,000	=\$725.00
30,001 – 40,000	=\$885.00
40,001 – 50,000	=\$1,070.00
50,001 – 100,000	=\$1,565.00
100,001-150,000	=\$2,035.00
150,001-200,000	=\$2,510.00
Over 200,000	=\$2,750.00

**Seismic Testing** \$500.00 per occurrence.

**Temporary Uses:** (trailer) \$500.00 per location per time allotment  
Oil & Gas Supervisory Trailers: \$500.00 per trailer per location.

### **Subdivision Plan Review**

1. Minor Subdivision (up to 2 Lots) - \$240.00 or actual cost incurred by the Township, whichever is greater.
2. Median Subdivision (3 or 4 lots) - \$320.00 or actual cost incurred by the Township, whichever is greater.
3. Major Subdivision (5 or more lots) - \$560.00 plus \$25.00 for each lot in excess of 6 lots or actual cost incurred by the Township, whichever is greater.
4. Mobile Home Park - \$560.00 or actual cost incurred by the Township, whichever is greater.
5. Site Plan Review - \$300.00 or actual cost incurred by the Township, whichever is greater.

In addition to the above permit fees, the following escrow deposits are required to cover professional review fees at the time of application. Upon final approval, any remaining balance shall be refunded to the applicant after a reasonable time when it has been determined that there are no outstanding charges:

	<b><u>Required Escrow Deposit</u></b>
Advisory Review	\$200.00
Simple Subdivision	\$500.00
Minor Land Development	\$1,200.00
Subdivision/Land Development	\$1,200.00

**Land Development Plan Review** *(Not Subdivision)*

1. Application fee - \$25.00
2. Plan review must be completed by the Township's Engineer (Currently K2 Engineering)  
– Minimum \$300.00 payable in advance as dictated by the scope of the project

**Forestry Permit**

1. Application Fee - \$100.00

**Buildings & Unsafe Structure Appeals\*** a/k/a *UCC Appeal*

1. Residential- \$400.00 or actual cost incurred by the Township, whichever is greater
2. Others-\$500.00 or actual cost incurred by the Township, whichever is greater

**Conditional Use Application & Appeal Hearings\***

1. Residential - \$400.00 or actual cost incurred by the Township, whichever is greater.
2. Others - \$500.00 or actual cost incurred by the Township, whichever is greater.

**Zoning Variance Appeals\***

1. Residential - \$400.00 or actual cost incurred by the Township, whichever is greater.
2. Others - \$500.00 or actual cost incurred by the Township, whichever is greater.

**Rezoning Application & Appeal Hearings\***

1. \$700.00 or actual cost incurred by the Township, whichever is greater.

**Special Exception Application & Hearing\***

1. \$400.00 or actual cost incurred by the Township, whichever is greater.

**Curative Amendment Application\***

1. \$2,500 or actual cost incurred by the Township, whichever is greater.

*\* Administrative costs of Township employees to be charged at \$25.00 per hour for each type of Appeal Hearing \**

**Outside Consultants / Professionals Fees\*\*\***

1. Per the current billing schedule of consultants / professionals

**Subdivision & Land Development Ordinance, Zoning Ordinance & Comprehensive Plan**

**Comprehensive Plan not Available on CD**

1. \$30.00 each hardcopy if picked up at the Township building
2. \$35.00 each hardcopy if mailed to recipient (payment must be made in full prior to shipping)
3. \$5.00 each CD (ZO & SALDO on one) if picked up at the Township building
4. \$10.00 each CD if mailed to recipient (payment must be made in full prior to shipping)
5. \$5.00 each color Zoning Map, if larger than an 8.5x11 (Shipping \$2.00 extra)
6. \$3.00 each black & white map. If larger than an 8.5 x11 (Shipping \$2.00 extra)

### **Alternate Sewage Systems**

► *Due at the time of submitting the application / agreement:*

1. Administration Fee (non-refundable) \$100.00
2. Escrow Account – **Separate Check** 10% of Equipment & Installation Costs
3. Escrow Account shall not fall below \$1,000.00
4. Property Owner shall replenish the amount 10% full amount of original escrow of the escrow account within 30 days if falls below the stated amount of \$1,000.00

### **Holding Tanks**

1. Application Fee – Paid directly to the Washington County Sewage Council (WCSC) - \$400
2. Administration Fee (non-refundable) - \$100.00
3. Escrow Account (**Separate Check**) – 10% of the total cost of the holding tank including installation or \$1,000.00 whichever is greater.
4. Annual Renewal Permit Fee - \$50.00

### **Road Bond Permits**

1. Application fee: \$125.00

*Types 1 & 2 Road Bond Amounts:*

2. Unpaved Township Roads- \$6,000.00/ mile
3. Paved Township Roads- \$12,500.00/mile
4. Paved to revert to a lesser condition - \$50,000.00/mile

*Type 3 Road Bond Amount:*

1. Application fee: \$125.00
2. \$10,000.00 for all municipal roads (lightly traveled)

### **Blanket Road Bond Permit**

1. \$150.00 Application Fee
2. Bond amount minimum \$500,000.00 *To be handled on as case-by-case basis.*

**Road Maintenance Agreement** \$150.00 includes initial inspection.

### **Driveway Permit**

- a. **Residential** - \$15.00 Application Fee  
\$25.00 Permit Fee (includes site measuring & inspection)  
**\$40.00 Total Fee**

### **Road Encroachments**

- a. **Residential** - \$15.00 Application Fee  
                  \$25.00 Permit Fee  
                  **\$40.00 Total Fee**
- b. **Commercial / Utilities** - \$100.00 Application Fee  
                  \$150.00 Inspection Fees  
                  **\$250.00 Total Fee**

### **Surface Openings – *IN ADDITION TO THE ENCROACHMENT FEES***

1. Opening in Pavement or Shoulder - \$ 55.00 *per each 100-foot increment*
2. Opening outside Pavement or Shoulder - \$25.00 *per each 100-foot increment*
3. Opening in Pavement less than 36 sq. ft. (as in-Service Connections) - \$50.00
4. Opening in Shoulder less than 36 sq ft.-\$25.00  
Opening Outside Pavement & Shoulder-\$25.00 (if occupies 2 or more streets higher price charged.)

### **Utilities – *IN ADDITION TO THE ENCROACHMENT FEES***

1. Crossings- \$150.00 per line (examples-overhead triples, conveyors etc.)
2. Above Ground Utilities- \$75.00 per line
3. Additional Above Ground Connection Facilities-\$10.00 per line

### **Additional Fees for Road Encroachment / Road Bond / Driveway / Misc.**

1. Extension Fee- \$50.00 (One time 6-month maximum extension – includes 1 inspection)
2. Cancellation Fee - \$25.00 (a one-time cancellation of a road encroachment permit if not used and cancelled within 6 months of issuance)

### **Road Inspection Fees – *FOR ANY PERMIT AS DEEMED NECESSARY***

\$25.00 per inspection – Billed in 1 (one) hour increments.

### **New Address Requests (if not obtained in a building permit)**

1. Per address requested - \$25.00

### **Junkyards & Junk Dealers**

1. New License Fee- \$100.00
2. Transfer of License- \$100.00
3. License Yearly Renewal- \$100.00

### **Solicitations for Profit:**

1. Per person traveling on foot - \$15.00
2. Per vehicle (includes 1 person) - \$25.00
3. Per vehicle each additional person - \$15.00 each

### **Records Request (Sunshine Act)**

1. Actual cost of duplicating the record per schedule of cost below *\*prepayment if \$100.00 or more\**
2. If documents are requested to be mailed, all costs of postage shall be assessed

**Taxation** (*Fees to be retained by the Tax Collector*)

1. Tax Collector Certification Letters - \$25.00
2. Tax Collector Tax Duplicate Bill - \$5.00

**Pavilion Rentals**

1. Refer to Park Rules Sheet (Determined by park location and if a resident or non-resident)
2. Refundable Deposit Fee of \$50.00 per rental, per park *if no damages are found*

**Miscellaneous Fees:**

1. Codification Manual- Approx. \$250.00 (*Based on General Code cost which can change*)  
Manual cannot be shipped – must be picked up in the office
2. Codification Manual on CD - \$20.00 if shipped - \$25.00
3. Paper Copies, Black and White - \$0.25 per page per side
4. Paper Copies, Color - \$0.50 per page per side
5. Faxes - \$1.00 per page per side
6. Township Records - \$0.25 per page per side (per Open Records Act)
7. True and Correct Certifications with Municipal Seal - \$1.00 per record  
*\*Separate certification is required for each request\**
8. Complaint Reports - \$10.00
9. Accident and/or Incident Reports - \$15.00
10. CPA Audit Reports - \$25.00
11. Historical Library Books - \$10.00
12. Returned Check Fee - \$35.00
13. Municipal Lien Letter - \$25.00

*\*Above fees are subject to postage & shipping / handling charges if mailed\**

\* ALL FEES MUST BE PAID IN ADVANCE AND ARE MADE PAYABLE TO MOUNT PLEASANT TOWNSHIP. ADDITIONAL LEGAL, ENGINEERING OR INSPECTION FEES WILL BE BILLED AT THEIR CURRENT HOURLY RATE FOR SUBSEQUENT REVIEWS OR INSPECTIONS.

\*\*\*DEVELOPERS AND/OR CONTRACTORS ARE ALSO RESPONSIBLE FOR ANY LEGAL OR ENGINEERING FEES/EXPENSES THAT MAY BE INCURRED BY MOUNT PLEASANT TOWNSHIP IN ORDER TO ENSURE COMPLIANCE WITH TOWNSHIP ZONING AND SUBDIVISION ORDINANCES AND THE UNIFORM CONSTRUCTION CODE (UCC)

Adopted January 2, 2024