

**ANNUAL REORGANIZATION MEETING - JANUARY 4, 2010**  
**MT. PLEASANT TOWNSHIP BOARD OF SUPERVISORS**

The Reorganization Meeting was called to order by William L. Dinsmore at 6:33 p.m. with the Pledge of Allegiance to the Flag. Those present were: William L. Dinsmore (WD), Larry H. Grimm (LG), Arden B. McCartney (AM), Mary Ann Stevenson (MS), William Johnson (WJ) was absent and those citizens listed on the attached sheet.

**Public Comments and/or Twp. Citizens Regarding the Agenda:** None.

**Appoint Temporary Chairman:** LG made a motion to appoint WD as temporary Chairman. AM seconded the motion. The motion carried unanimously.

**Appoint Temporary Secretary:** LG made a motion to appoint MS as Temporary Secretary. AM seconded the motion. The motion carried unanimously.

**Nominate and Elect Chairman:** LG made a motion to nominate and elect WD to be Chairman. AM seconded the motion. The motion carried unanimously.

**Nominate and Elect Vice Chairman:** AM made a motion to nominate and elect LG as Vice Chairman. WD seconded the motion. The motion carried unanimously.

**Appoint Township Manager:** LG made a motion to appoint MS as the Township Manager. WD seconded the motion. The motion carried unanimously.

**Appoint Secretary-Treasurer:** LG made a motion to appoint MS as Secretary-Treasurer. AM seconded the motion. The motion carried unanimously.

**Set Treasurer's Bond Limit:** WD made a motion to set the Treasurer's Bond for 2010 at \$250,000.00; this is the same amount as in 2009. LG seconded the motion. The motion carried unanimously.

**Appoint Wage Tax Collector:** LG made a motion to appoint Berkheimer Tax Administrators as Wage Tax Collector. AM seconded the motion. The motion carried unanimously.

**Appoint Local Services Tax Collector:** LG made a motion to appoint Berkheimer Tax Administrators as the Local Services Tax Collector. AM seconded the motion. The motion carried unanimously.

**Appoint Animal Control Officer:** WD made a motion to appoint Kym Secreet as the Animal Control Officer. LG seconded the motion. The motion carried unanimously.

**Appoint Road Master:** AM made a motion to appoint WD as Road Master. LG seconded the motion. The motion carried unanimously.

**Naming Township Depository Resolution 2010-A:** LG made a motion to adopt Resolution 2010-A, appointing Washington Financial as the Township's Depository for Township funds for 2010. AM seconded the motion. The motion carried unanimously.

**Reaffirm Act 511 Taxes:** WD made a motion to reaffirm that all Tax Ordinances now in effect (½ % Wage Tax & ½ % Real Estate Transfer Tax and \$10 Local Services Tax) will remain the same for 2010. AM seconded the motion. The motion carried unanimously.

**Reaffirm Real Estate Tax Levy – Resolution 2009 - AD:** LG motioned to reaffirm Resolution 2009 - AD, setting the Real Estate Tax for 2010 at 14 mills for General Fund, 2 1/2 mills for Fire Protection and ½ mill for Paramedic Fund for a total of 17 mills. AM seconded the motion. The motion carried unanimously.

**Motion to Retain the Same Employees:** AM made a motion to retain the same employees of Mount Pleasant Township for 2010 as in 2009. LG seconded the motion. The motion carried unanimously.

**Wage Adjustments for All Employees (except WD) with Start Date:** AM made a motion to give all employees a raise as per the attached breakdown for all hours included in the second payroll in January, which is January 15,

2010, and, they pay cycles will be bi-weekly. LG seconded the motion. WD stated except for his wages which are set by the Board of Auditors. The motion carried unanimously.

**Wage Adjustment “recommendation” for William Dinsmore for Auditor’s consideration/approval:** LG motioned to recommend a \$0.50 per hour pay increase which is the same raise as the other employees. AM seconded the motion. WD abstained as the Board of Auditors set his rate of pay. The motion carried.

**Set Meeting Dates and Times for Supervisors’ Meetings:** WD made the following motion: The next meeting in January will be Wednesday, January 27, 2010. The meetings will be on the 4<sup>th</sup> Wednesday of each month with the following exceptions: The meeting in November will be the 3<sup>rd</sup> Wednesday, 11/17/10 and the meeting in December will be the 3<sup>rd</sup> Wednesday, 12/15/10. The meeting times will remain at 6:30 p.m. at the municipal building. AM seconded the motion. The motion carried unanimously.

**Motion to Certify Delegates to the State Association Annual Convention:** LG made a motion to certify all three Supervisors and the Secretary as delegates to the Annual State Assoc. Convention on April 18 – 21, 2010 and to approve mileage, employee expenses and lost wages reimbursement for each delegate who attends the convention in accordance with Section 612 of the Township Code. AM seconded the motion. The motion carried unanimously.

**Motion to appoint a voting delegate to the State Association Annual Convention:** AM made a motion to appoint LG & MS as the voting delegate to the convention and MS & LG as an alternate voting delegate based on who attends. WD seconded the motion. The motion carried unanimously.

**Employee Benefits and Holidays:** LG made a motion to keep the Employee Benefits and Holidays for 2010 the same as in effect on December 31, 2009 (per attached). AM seconded the motion. The motion carried unanimously.

**Name Supervisor in Charge of Public Works:** LG made a motion to appoint WD as Supervisor in Charge of Public Works. AM seconded the motion. The motion carried unanimously.

**Name Supervisor in Charge of Public Safety:** AM made a motion to appoint LG as Supervisor in Charge of Public Safety. WD seconded the motion. The motion carried unanimously.

**Name Supervisor in Charge of Parks & Recreation:** LG made a motion to appoint AM as Supervisor in Charge of Parks & Recreation. WD seconded the motion. The motion carried unanimously.

**Name Supervisor to be Coordinator to Planning and Zoning Boards:** WD made a motion for all three supervisors to be coordinators to the Planning and Zoning Boards. LG seconded the motion. The motion carried unanimously.

**Appoint Delegates and Alternates to Sanitation Council, Cross Creek Regional and Historical Library:** WD made a motion that all three Supervisors, the Township Manager and the Zoning Officer to be delegates and alternates to the Wash. County Sewage Council, and all three supervisors to be delegates and alternates to the Cross Creek Region and Historical Library. LG seconded the motion. The motion carried unanimously.

**Appoint Zoning / Code Enforcement Officer:** WD made a motion to appoint Larry Chome as the Zoning Officer / Code Enforcement Officer. AM seconded the motion. The motion carried unanimously.

**Appoint BCO (Building Code Official):** LG made a motion to appoint Larry Chome as the Building Code Official. AM seconded the motion. The motion carried unanimously.

**Appoint Chief Administrative Officer of Township Pension Plan:** LG made a motion to appoint the Township Manager (MS) as the Chief Administrative Officer of the Township Pension Plan. AM seconded the motion. The motion carried unanimously.

**Appoint Vacancy Board Member:** LG made a motion to re-appoint James R. Bedillion as the Vacancy Board Member for 2010. WD seconded the motion. The motion carried unanimously.

**Appointment of Sewage Enforcement Officer:** WD made a motion that we retain the SEO’s and those employed by the Washington County Sewage Council as our Township Sewage Enforcement Officers. LG seconded the motion. The motion carried unanimously.

**Appointment of Emergency Management Coordinator:** LG made a motion to appoint the MPT Fire Chief as the Township's Emergency Management Coordinator. AM seconded the motion. The motion carried unanimously.

**Appointment of Township Engineer:** WD made a motion to appoint HMT & Associates as the Township Engineer on an "as needed" basis per the fee schedule. AM seconded the motion. The motion carried unanimously.

**Appointment of UCC Inspectors:** LG made a motion to appoint HMT & Associates as the Township's UCC Building Code Inspectors per the fee schedule on an "as needed" basis. AM seconded the motion. The motion carried unanimously.

**Appointment of Solicitor:** AM made a motion to appoint William A. Johnson, Esq. as the Township Solicitor as per billing. WD seconded the motion. The motion carried unanimously.

**Recommend Solicitor for the Zoning Hearing Board:** LG made a motion to recommend / appoint Betsy McKnight as the Solicitor for the MPT Zoning Hearing Board per billing. AM seconded the motion. The motion carried unanimously.

**Recommend Solicitor for the UCC Hearing Board:** WD motioned to recommend / appoint William Miller as the Solicitor for the UCC Hearing Board as per billing. AM asked if WJ could do that and WD stated that he can not. LG seconded the motion. The motion carried unanimously.

**Fill Vacancies on Township Boards:** LG made a motion to re-appoint vacancies (Terms Attached) on the following boards: William G. Dinsmore to the Zoning Hearing Board (*note: David Moorehead, Alternate to the Zoning Hearing Board was not reappointed*); Brian Temple and John Bedillion to the Planning Commission; Michael Kelley and Keith Loughry to the UCC Appeals Board; Terry Bish, and Donald Alrutz to the Board of Auditors; Ralph Gwilliam to the Parks & Rec. Board and Troy Fedinetz as a MPT Delegate to the Midway Sewage Authority. AM seconded the motion. The motion carried unanimously. AM made a motion to appoint James Englert to the Municipal Authority and LG seconded the motion. The motion carried unanimously.

**Designation of Newspapers for Placement of Legal Ads and Public Service Announcements:** AM made a motion to designate the Observer Publishing Company (Observer-Reporter) as the newspaper to use for placement of legal, classified ads and public service announcements and the Pittsburgh Post Gazette as needed. LG seconded the motion. The motion carried unanimously.

**Resolution 2010-B:** LG made a motion to adopt Resolution 2010-B, the current fee schedule, as written, which supersedes all others. AM seconded the motion. The motion carried unanimously.

**Resolution 2010-C:** WD made a motion to authorize the Township manager to approve operating disbursements and bi-weekly payrolls throughout the month to avoid late payment penalties and to receive discounts with bi-weekly Accounts Payable & Payroll Reports submitted to the BOS with official approval being done at each monthly meeting. LG seconded the motion. The motion carried unanimously.

**Township First Responder Designation:** LG made a motion to designate Fort Cherry Ambulance as the Township's First Responder. AM seconded the motion. The motion carried unanimously.

**Set Pavilion Rental Dates:** LG made a motion to set the Pavilion Rental Dates for 2010 as: Residents, February 1st, 8:00 am and all others February 8th, 8:00 am with the rates & regulations as amended. AM seconded the motion. The motion carried unanimously.

**Resolution 2010-D Appoint Auditors to do 2009 Audit:** WD made a motion to adopt Resolution 2010-D, appointing Cypher & Cypher to do the 2009 Township Audit, and that the Audit is filed with the proper authorities by the required time; and approved at a rate not to exceed \$6,500.00. AM seconded the motion. The motion carried unanimously.

**IRS Mileage Reimbursement:** LG made a motion to adopt the IRS Mileage Reimbursement Rates for 2010 as amended from time to time by the Dept. of Treasury (currently \$0.50). AM seconded the motion. The motion carried unanimously.

**Reports, Correspondence and Regular Business:** To be presented at the January 27, 2010 meeting.

**NEW BUSINESS:**

1. Motion to approve the Advisory Council's request to have the Solicitor attend the Advisory Council's Workshop(s) at his current hourly rate (which is \$120 per hour) with the next meeting being Monday, January 11, 2010 at 6:30 pm.
2. Motion to approve the Advisory Council's request to have HMT & Assoc. attend the Advisory Council's next workshop at their current hourly rate (rate depends on who attends) on Monday, January 11, 2010 at 6:30 pm.
3. Motion to approve entering into an agreement to hire an expert for the drafting of ordinances relating to the gas well industry at a cost of \$100 per hour plus travel expenses.
4. Motion to approve an independent company to do air quality testing while here in PA (they are here doing this for another municipality) per the cost that they charge for this type of work (unsure of the fee at this time).
5. Motion to lower the General Fund Balance to \$150,000, a decrease of \$16,000 over last years balance. *This is a result of the Lesnick Settlement in the amount of \$30,860 which came from the Fund Balance.* ► LG made the above motion and WD seconded the motion. The motion carried unanimously.
6. Motion to approve the General Fund to pay the Light & Hydrant bills until the 2010 assessment revenue starts to come in usually in May 2010. The Light & Hydrant account was depleted as a result of the PAWC water project and subsequent hydrants. ► LG made the above motion and WD seconded the motion. The motion carried unanimously.
7. Motion to either raise the Light & Hydrant Assessments substantially to repay the money to the General Fund that it lent the L&H account, interest free (approximately \$19,000) or, motion to have the General Fund absorb the cost of the increased L&H bills due to the PAWC Water Project and only assess for the current years hydrants. ► LG made a motion to raise the L&H Assessments substantially to repay the money to the General Fund (in lieu of having the General Fund absorb the cost) that was lent to the L&H Fund interest free. WD seconded the motion. AM opposed the motion. The motion carried.
8. Motion to have Ben Maxin and Ralph Gwilliam take care of the pavilion rentals for 2010 as in 2009 at the same rate of pay which is \$50.00 per park, per rental. ► AM made the above motion and LG seconded the motion. The motion carried unanimously.

MS asked for motions on the first 4 new business agenda items. ► AM motioned to table the first 4 items and LG seconded the motion. The motion carried unanimously.

**Adjournment:** WD made a motion to adjourn at 6:59 p.m. AM seconded the motion. The motion carried unanimously.

Respectfully submitted,

Mary Ann Stevenson  
Secretary – Treasurer  
Mount Pleasant Township Board of Supervisors