

# Mt. Pleasant Township

## Building/Zoning Permit Application Requirements For Residential Construction

1. Obtain sewage permit (new dwellings only) from the Washington County Sewage Council, 550 Washington Road, Washington Pa 15301. 724-223-0504. Website [www.wcseptic.com](http://www.wcseptic.com). If a sewage permit is needed, it must be obtained before a building permit application can be considered.
2. Complete a Zoning Permit Application.
3. Complete an Application for Plan Examination and Building Permit form issued by K2 Engineering, Inc. K2 is the township's designated third party building inspection firm. Attach a plot plan showing all property lines, including dimensions, and show distances from all property lines to all existing and proposed structures, on-lot sewage system (if applicable), well(s), and all easements. Include Proof of Worker's Compensation insurance for the company doing the construction.
4. Permit fee - Consult Current Fee Schedule. Generally two separate checks will be needed. One payable to Mount Pleasant Township for the Building/Zoning Permit and the other payable to K2 Inc. for all required inspections.
5. The Zoning Officer will issue a Zoning Permit for your structure, and K2 will issue the Building Permit and will advise the cost of the necessary plan review and inspections.
6. Road encroachment permit.  
For township road, acquire separately through the Township office.  
For state road, acquire through Penn Dot – Phone 724-439-7228.
7. Before any construction (digging) begins call Pennsylvania One Call 1-800-242-1776 to check for any underground gas, electric, telephone lines.
8. You may wish to check with the DEP, 25 Technology Drive, California Technology Park, Coal Center PA 15423, 724-769-1100 to locate any mines under the property.

Typically, a completed Building/Zoning Permit process can be reviewed and permits issued within a few days when correctly submitted with all the required information. However, the Township reserves the right to thoroughly review the application and attachments. The permit will then be issued or denied within a reasonable time. Call the Mt. Pleasant Township Code Enforcement Officer with any questions or to assure the Officer will be available. Normally the Zoning Officer is in the office on Tuesdays, Wednesdays, and Thursdays. Please phone in advance to make sure the Zoning Officer will be available. Phone number is 724-356-7928. Mount Pleasant Township Code Chapter 78 adopts Pennsylvania Construction Code Act 45 of 1999.