

MT. PLEASANT TOWNSHIP

WASHINGTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 2014- J

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF MT. PLEASANT TOWNSHIP, WASHINGTON COUNTY, PENNSYLVANIA,  
INTENT TO FOLLOW THE PROCEDURES OF DESTRUCTION OF SPECIFIC  
RECORDS SET FORTH IN THE MUNICIPAL RECORDS MANUAL.**

Resolved by the Board of Supervisors of Mount Pleasant Township, Washington County, Pennsylvania, that,

WHEREAS, by Virtue of Resolution No. 2003 L, adopted September 24, 2003, the Mount Pleasant Township Board of Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the updated Municipal Records Manual approved on December 6, 2008, originally approved on July 16, 1993, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of Mount Pleasant Township, Washington County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

► **See the attached list**

RESOLVED by the Board of Supervisors of Mt. Pleasant Township, Washington County, Pennsylvania, this 28<sup>th</sup> day of May, 2014.

ATTEST:

MT. PLEASANT TOWNSHIP

\_\_\_\_\_  
Secretary

By \_\_\_\_\_  
R.  
Bryan Smith, Chairman

By \_\_\_\_\_

(seal)

Gary R. Farner, Vice-Chairman

By \_\_\_\_\_

\_\_\_\_\_  
Dencil K. Backus, Supervisor

General Correspondence, Seminars & Newsletters: 2003

Outdated Blank Checks & Deposit Slips:

General Fund Investment

State Aid

Parks & Recreation

Light & Hydrant

DCED

Paramedic

Capital Reserve Money Market

Sinking Fund Peterbilt

Payroll

Tax Duplicates – Numerical & Alphabetical: 2005 & 2006

Outdated Subdivision and Land Development Ordinance: 1998 & 2003

Insurance Policies: 2001 – 2004

Pension Data Sheets by Fund – Nationwide: 2004 & 2005

Outdated Pension Contributions – Nationwide: 1998-2003

Outdated Separation from Service Forms – Hartford

2008 Public Entity Prof.

Outdated Vision Correspondence – Highmark: 2004-2008

County Waste Management Plan: 1989

Engineering Study for Joint Water Project: 1996

Outdated Second Class Township Code Supplements: 1982, 1984, 1986, 1988, 1990, 1992 & 1994

Mon Fayette Transportation Study: 1996

Open Records Request: 2005