

ANNUAL REORGANIZATION MEETING - JANUARY 7, 2013
MT. PLEASANT TOWNSHIP BOARD OF SUPERVISORS

The Reorganization Meeting was called to order by Larry Grimm at 6:31 p.m. with the Pledge of Allegiance to the Flag. Those present were: Larry H. Grimm (LG), Arden B. McCartney (AM), Bryan Smith (BS), and Mary Ann Stevenson (MS). The following citizens were in attendance: There were people present at the meeting but no one signed in on the attached sign in sheet.

Appoint Temporary Chairman: AM made a motion to appoint LG as temporary Chairman. BS seconded the motion. The motion carried unanimously.

Appoint Temporary Secretary: AM made a motion to appoint MS as Temporary Secretary. BS seconded the motion. The motion carried unanimously.

Nominate and Elect Chairman: BS made a motion to nominate and elect LG to be Chairman. AM seconded the motion. The motion carried unanimously.

Nominate and Elect Vice Chairman: LG made a motion to nominate and elect AM as Vice Chairman. BS seconded the motion. The motion carried unanimously.

AM motioned to appoint Mary Ann Stevenson as Township Manager. LG seconded the motion. The motion carried unanimously.

LG motioned to appoint Mary Ann Stevenson as Secretary-Treasurer. BS seconded the motion. The motion carried unanimously.

LG motioned to set the Treasurer's Bond for 2013 at \$250,000.00. AM seconded the motion. The motion carried unanimously.

LG motioned to appoint the Wage Tax Collector as Keystone Collections. BS seconded the motion. The motion carried unanimously.

LG motioned to appoint Local Services Tax Collector as Keystone Collections. AM seconded the motion. The motion carried unanimously.

BS motioned to appoint the Animal Control Officer as Kym Secreet. AM seconded the motion. The motion carried unanimously.

AM motioned to appoint William Dinsmore as the Director of Public Works. LG seconded the motion. BS questioned the title and stated there was never a job description created for this position and at the last re-org. meeting he was appointed as a foreman. AM stated that was changed at a later meeting. BS asked that this motion be tabled until there is a discussion on the duties of this position and a job description created. LG stated that there was a motion on the floor that was seconded. BS wanted to oppose the motion but that option was not presented by the Chairman. The motion carried.

LG motioned to approve Resolution No. 2013 - A - Naming Washington Financial as the Depository for Township Funds. AM seconded the motion. The motion carried unanimously.

LG motioned to Reaffirm Act 511 Taxes now in effect (½ % wage tax & ½ % real estate transfer tax and \$52 Local Services Tax) will remain the same for 2013. BS seconded the motion. The motion carried unanimously.

LG motioned to Reaffirm Resolution 2012 - T – Setting the Real Estate Tax Rates for 2013 at 14 mills General Fund; 2 ½ mills Fire Protection and ½ mill for Paramedic/EMS Fund AM seconded the motion. The motion carried unanimously.

BS motioned to retain the same employees at Mount Pleasant Township for 2013 as in 2012. AM seconded the motion. The motion carried unanimously.

LG motioned to approve wage adjustments for employees and payroll dates for 2013 as bi-weekly which includes the rate increases for all hours included in the first payroll of the year which is January 11, 2013 (per attached). AM seconded the motion. The motion carried unanimously.

BS motioned to set meeting dates and times for Supervisors' meetings. The next meeting in January will be Wednesday, January 23, 2013. The meetings will be on the 4th Wednesdays of each month with the following exceptions: the meeting in April will be the 3rd Wednesday, 4/17/13 due to the State Convention, November will be the 2nd Wednesday, 11/13/13, and the meeting in December will be 2nd Wednesday, 12/11/13 due to the budget process and the holidays. The meeting times will remain at 6:30 p.m. LG seconded the motion. The motion carried unanimously.

BS motioned to certify all three (3) supervisors, the Secretary and the Zoning Officer as delegates to the State Association Annual Convention April 21-24, 2013, and approve mileage, employee expenses and any other Board of Supervisor approved expenses for each delegate who attends according to Section 612 of the Township Code. AM seconded the motion. The motion carried unanimously.

LG motioned to appoint a voting delegate as LG and an alternate voting delegate as MS to the State Association Annual Convention in Hershey, PA, April 21-24, 2013. AM seconded the motion. The motion carried unanimously.

BS motioned to declare English as the official language for all Township business and LG seconded the motion. The motion carried unanimously.

LG motioned that the Non-Union Employee Benefits and Holidays will remain the same in 2013 as in 2012 (per attached). AM seconded the motion. The motion carried unanimously.

LG motioned to name Bryan Smith as Supervisor in Charge of Public Works. AM seconded the motion. The motion carried unanimously.

AM motioned to name Larry Grimm as Supervisor in Charge of Public Safety. BS seconded the motion. The motion carried unanimously.

LG motioned to name BS as Supervisor in Charge of Parks & Recreation. BS stated he would like to recommend AM for this position. AM stated he would accept that position. LG amended the motion to name AM as Supervisor in charge of Parks & Recreation. AM seconded the motion. The motion carried unanimously.

AM motioned to name AM as Supervisor in Charge of Administration. LG seconded the motion. The motion carried unanimously.

BS motioned to appoint all 3 Supervisors, Twp. Manager and Zoning Officer as delegates to the Sewage Council, and to appoint all 3 Supervisors and the Director of Public Works as delegates to the Cross Creek Region. LG seconded the motion. The motion carried unanimously.

AM motioned to appoint Larry Chome as Zoning & Code Enforcement Officer. BS seconded the motion. The motion carried unanimously.

LG motioned to appoint HMT & Associates as BCO – Building Code Official. AM seconded the motion. The motion carried unanimously.

LG motioned to appoint Mary Ann Stevenson as Chief Administrative Officer of Township Pension Plans. AM seconded the motion. The motion carried unanimously.

LG motioned to appoint James R. Bedillion as Vacancy Board Member. AM seconded the motion. The motion carried unanimously.

AM motioned to appoint the Washington County Sewage Council as Township Sewage Enforcement Officers. LG seconded the motion. The motion carried unanimously.

AM motioned to appoint the Fire Chief, currently Kevin Dry, as Emergency Management Officer. LG seconded the motion. The motion carried unanimously.

BS motioned to appoint HMT & Assoc. on an "as needed" basis as the Township Engineer as per their fee schedule. AM seconded the motion. The motion carried unanimously.

BS motioned to appoint HMT & Assoc. as Township Inspectors to inspect per the UCC. LG seconded the motion. The motion carried unanimously.

AM motioned to appoint William A. Johnson, Esq. as Solicitor for Township as per billing. LG seconded the motion. The motion carried unanimously.

BS motioned to appoint Betsy McKnight as Solicitor for Zoning Hearing Board as per billing. AM seconded the motion. The motion carried unanimously.

LG motioned to appoint William Miller as Solicitor for UCC Hearing Board as per billing. AM seconded the motion. The motion carried unanimously.

LG motioned to appoint Campbell, Durrant, and Beatty as Special Labor Council as needed per billing. AM seconded the motion. The motion carried unanimously.

AM motioned to appoint Smith Butz Law as Special Oil & Gas Council as needed per billing. BS seconded the motion. The motion carried unanimously.

LG motioned to fill Vacancies on Township Boards per the attached schedule. AM seconded the motion. The motion carried unanimously.

BS motioned the designation of the Observer Publishing Company for legal & classified ads and public service announcements and the Pittsburgh Post-Gazette or Tribune Review as needed for the placement of classified ads. AM seconded the motion. The motion carried unanimously.

LG motioned to adopt Resolution 2013-B – Adopting the current Fee Schedule. AM seconded the motion. The motion carried unanimously.

LG motioned to adopt Resolution 2013-C – Authorizing the Township Manager to approve operating disbursements throughout the month to avoid late payment penalties and to receive discounts with Accts. Payable Reports submitted bi-weekly and with official approval being done at each monthly meeting. BS seconded the motion. The motion carried unanimously.

AM motioned to appoint Fort Cherry Ambulance as the Township's First Responder / Ambulance Designation. BS seconded the motion. The motion carried unanimously.

AM motioned to set the start date for pavilion rentals for 2013 as Residents February 1st and all others February 8th with the rates staying the same as in 2012. LG seconded the motion. The motion carried unanimously.

BS motioned to set the date for the Easter Egg Hunt, if held, as Saturday, March 30, 2013 at 10 am. AM seconded the motion. The motion carried unanimously.

LG motioned to set the date for Trick-or-Treat as Thursday, October 31, 2013 from 6 pm – 7:30 pm. AM seconded the motion. The motion carried unanimously.

AM motioned to approve Resolution No. 2013-D - appointing Cypher & Cypher to do the 2012 Township Audit at an amount not to exceed \$6,500.00. BS seconded the motion. The motion carried unanimously.

BS motioned to adopt the IRS mileage reimbursement rates for 2013 as amended from time to time by the Dept. of Treasury (currently \$0.56.5). AM seconded the motion. The motion carried unanimously.

Public Comments: none.

Reports, Correspondence & Regular Business: To be presented at the January 23, 2013 meeting.

LG called for an Executive Session to discuss personnel issues at 6:59 pm.

BS motioned to end the Executive Session and adjourn the meeting at 7:14 pm. AM seconded the motion. The motion carried unanimously.

Respectfully submitted,

Mary Ann Stevenson
Township Secretary
Mount Pleasant Township
Board of Supervisors