

## **Mt. Pleasant Twp. Municipal Authority**

### **Meeting Minutes**

July 6, 2016 7:00 PM Mt. Pleasant Twp. Meeting Room

In attendance PB, GY, JE, SB, JS, EB, Don Reed, John Mowry, Bryan Churilla

### **Call Meeting to Order with the Pledge of Allegiance**

#### **Secretary's Report:**

Review Minutes from meetings of June 1, 2016 meeting.

*GY motioned to accept JE seconded*

#### **Correspondence:**

- Notice of Policy renewal upon contacting Higbee & completion of application
- Letter from Conway E&S regarding renewing our insurance with the ESSEX INS Co.
- Five copies of The Authority magazine to be distributed to board members
- Copy of a letter sent from KLH to Emily Shade which included 2 copies of Mt Pleasant's original Act 537 plans
- Letter from KLH updating our authority about the Cowden property getting a temporary holding tank
- Washington financial Checking statement
- Flyer from The Authorities about applying for various awards
- Final invoice if we would like to continue our membership in PA Municipal Authority Assoc.
- Letter from PMAA asking us to name a delegate to vote
- Multiple invoices from KLH
- Solicitations; Portnoff Law Associates, PA-1 call (Breakthrough concepts), Comcast business, USPS letter to inform us we can pay bills online.
- Observer reporter
  - Notarized proof of publication of "Financial Statement"
  - Bill for running ad (\$458.86)
  - Second bill for the above named ad

#### **Treasurer's Report:**

1. Approve bills to be paid as presented

2. Deferred bills from KLH

*PB questioned if we had paid GAI anything yet*

*GY said we needed to move 5,000 from the savings account to checking to pay bills. GY motioned to do this, SB seconded*

*PB motioned to pay the following bills, Observer Reporter \$458.86, Houston Assoc. \$3,500, and KLH \$1,000. SB seconded*

*JE motioned to accept treasurers report, SB seconded*

**Solicitor's Report:** *SB motioned to accept GY seconded*

**Engineer's Report:** *JE motioned to accept SB seconded*

**Citizen's Comments:** *No comments.*

**Sub-Committee Reports:** No sub-committees

**Old Business:** LSA grant for \$30k to do an On Lot Wild Cat sewer Survey

**New Business:** *Higbee Ins forms will be submitted by PB*

**Next meeting:** August 3rd, 2016

**Adjourn:** *SB motioned to accept, PB seconded*