

**Mount Pleasant Twp. Municipal Authority**

**Meeting Minutes**

January 7, 2015 7:00 PM  
Mt Pleasant Twp. Meeting Room

**Present:** Paul Battista, George Yonker, Jan Sporter, Jim Englert, Steve Greenberg  
**Not in attendance:** Eric Betzner  
JS acting as secretary

**Call Meeting to Order with the Pledge of Allegiance at 7:07pm**

**Re-Organization of the board**

Chair, Paul Battista

Vice Chair, Jim Englert

Secretary, Jan Sporter

Treasure, George Yonker

Solicitor, YC&L @ \$400 per meeting retainer

Engineering, KLH @ 200 per meeting retainer

PB made a motion to appoint the above mentioned positions and GY 2<sup>nd</sup> , all approved.

**Secretary's Report:** Review Minutes from meeting of November 5, 2014

Please note the minutes notes were lost. The minutes presented are from memory and that is why some of the motions do not have names of who made the motion along with a complete list of all submitted written reports.

GY motioned to accept minutes, with one correction, *Strike Line #4 of the New Business*, JE 2<sup>nd</sup> and All Approved

**Correspondence: Submitted by GY**

Washington Federal Financial

Annual Report for 2014

Checking Statements for November & December 2014.

Savings Account Statement for November & December 2014

KLH Engineering,

Retainer Invoice for November & December 2014

Design & Permitting services total \$87,500

Invoice for Act 537 Services \$1,487

Memorandum of Notice in regards to PA One Call

Chartiers Natural Gas / Verizon / West Penn Power

Yablonski, Costello & Leckie Retainer Invoices:

December 2014 \$200

January 2015 \$200

Land Mapping Services

Invoice for additional mapping \$798

USDA, Application for Project Loan

Washington County Local Share Account (LSA) a letter outlining the guidelines for the upcoming Review Committee for grant request.

PA-DCEC, Annual Report form for Municipal Authorities

Christmas cards and other miscellaneous solicitations for services and products.

**Treasurer's Report: -**

Bills Presented: \$89,785

KLH: #41921 \$1,487.00 / #41922 \$87,500.00

Land Mapping Services: #L140254 \$798.00

1. PB motioned to pay invoices presented, JS 2<sup>nd</sup>, All Approved
2. GY motioned to move \$90,000 from savings to Checking Account, PB 2<sup>nd</sup> All Approved
3. PB motioned to accept Treasure report JS 2<sup>nd</sup> and All Approved
4. GY motioned to renew the Post Office Box when due Nov. 2015, PB 2<sup>nd</sup> & All Approved
5. PB motioned that we approve the payment of monthly retainer for YC&L Solicitor @ \$400 along with KLH Engineer @ \$200 for the remainder of 2015. GY 2<sup>nd</sup> All Approved.
6. There was discussion as to whether we need separate checking accounts for the Act 13 Funding. It was discussed that we did not need a separate account as long as we had a separate ledger for Act 13 deposits and expenditures.
7. PB reminded GY that the Twp. Manager would like to have a report showing what the Act 13 Funds were expensed on. GY & PB will get together and send a report.

**Solicitor's Report:** no report

**Engineer's Report:**

Act 537 Amendment

Aerial Mapping

Westland, Southview & Hickory Project Design

Interim Financing / Recap meeting held at Neva Stanger office in Wexford PA 12-17-14

Project Financing

LSA Grant Application / Review Committee Date

Authority Budget

1. A discussion was had as to how to track and audit the different contractors and service agreements that we enter into so we do not get over billed. Steve volunteered to include this in his services.

GY motioned to accept engineer's report, JE 2<sup>nd</sup> All Approved. A copy of the engineer's report is attached for reference.

**Zoning Officer's Report:** Larry Chome submitted a detail report the Residential & Commercial permits for 2014 along with a summarized report of years 2004-2014. He also included activity of the Zoning Hearings & Sub Divisions

**Citizen's Comments:** Non Present

**Sub-Committee Reports:** No sub-committees

**Old Business:** None

**New Business:**

1. Two applicants applied for the vacant MA Board seat. The applications were reviewed and discussed. Twp. Manager asked MA Board for a recommendation.  
PB motioned to Recomend Jeff Donati JS 2<sup>nd</sup> All Approved

**Next regular meeting will be February 4, 2015**

**Adjourn:** JE motioned to adjourn, GY 2<sup>nd</sup> and All Approved

*Paul Battista*  
PAUL BATTISTA  
2-5-15