

Mt. Pleasant Twp. Municipal Authority

Meeting Minute (Approved)

September 2, 2015 7:00 PM

Mt. Pleasant Twp. Meeting Room

Call Meeting to Order with the Pledge of Allegiance @ 7:05pm

Present: PB, JS, GY, JD, JE, SE, EB

Secretary's Report:

1. Comments on the agenda: None
2. Review Minutes from meetings of August 5, 2015 : No changes, JS motioned to accept the Secretary's Report, JE seconded, all in favor – Motion carried

Correspondence:

1. Washington Financial
 - a. July 31, 2015 Monthly Checking Statement
 - b. Notice of change to PA Escheatment time frames
2. KLH
 - a. \$200.00 Invoice - Monthly Retainer
 - b. \$87,500.00 Invoice - Design and Permitting Services
 - c. Copy of August 4, 2015 letter to PA DEP, forwarding proof of publication for ACT 537 Plan.
 - d. Copy of RFQ for Phase I Archaeological Survey
3. Observer Reporter
 - a. \$685.84 Invoice
 - i. Act 537 Advertisement: \$226.98
 - ii. Financial Statement Advertisement: 458.86
4. Copy of completed Application to Join Pennsylvania Municipal Authorities Association (PMAA)
5. Comcast Business – Solicitations (2)
6. YC&L
 - a. \$13,985.50 Invoice – Easements
7. Houston Associates
 - a. \$2,657.18 – Audit

Treasurer's Report:

1. Approve bills to be paid:
 - a. GY presented Treasurer's report and bills to be paid
 - b. GY motioned to transfer \$104,600.00 from saving to checking, JD seconded, all in favor – Motion carried
 - c. GY motioned to pay the bills, PB seconded, all in favor – Motion carried
 - d. JD motioned to accept Treasurer's report, JS seconded, all in favor – Motion carried

Solicitor's Report:

1. EB presented Solicitor's report
 - a. Informed those present of the MAB Executive session that was held prior to the regular meeting.
 - b. ROE Agreements
 - i. Only one of six returned
 - ii. Continue moving forward with individual contact as needed
 - iii. Further Action if required will be discussed in an Executive Session

- c. ROW Agreement
 - i. Received 187 easement/row plats from KLH
 - ii. Files opened for each and basic title confirmation was conducted
 - iii. Master chart developed and used for tracking phases and billing
 - iv. PB questioned how billing is calculated, EB stated 2.5 hrs/easement agreement
 - v. If appraisals are needed EB received proposals ranging from \$500 - \$2000/ea
- 2. GY motioned to accept Solicitor's Report, JE seconded, all in favor – Motion carried

Engineer's Report:

- 1. SG presented the Engineers Report
 - a. Act 537 Plan has been submitted to DEP for approval
 - b. Design
 - i. Continue working on profiles and stream crossing
 - ii. Solicited proposals for Wetland Delineation, engaging with Ecotune at \$14,400.00 as a pass through expense
 - iii. ROW agreement secured for treatment plant site, directed ECS to proceed with core borings
 - iv. ROW agreements
 - 1. Quantity much greater than anticipated at 400-500 vs anticipated 180, will track time on extras and try to keep \$/ROW down
 - v. Public meeting schedule
 - 1. General info: 10/7/15 7:30pm
 - 2. Hickory ROW mailed: 10/14/15
 - 3. Hickory ROW meeting: 10/28/15
 - 4. Westland ROW mailed: 10/28/15
 - 5. Westland ROW meeting: 11/11/15
 - 6. Southview ROW mailed: 11/11/15
 - 7. Southview ROW meeting: 12/7/15
 - vi. SG to email informational handout
- 2. GY motioned to accept Engineers Report, JS seconded, all in favor – Motion carried

Zoning Officer's Report: None

Citizen's Comments:

- 1. Resident of Westland questioned the locations of the treatment plant and pump station, SG to set up meeting with resident to provide details

Sub-Committee Reports: No sub-committees

Old Business:

- 1. Act 537 - Public Informational Meetings
 - a. Discussed in Engineer's Report

New Business:

- 1. PB informed MAB that LSA applications are due in October, discussion and agreement was made to request \$ for On Lot Surveys
- 2. PB went to BOS meeting to ask for addition Act 13 monies, they had already approved for other projects and no more is available this year
- 3. With additional costs for engineering and legal fees the existing funding will run out faster than expected, PB to discuss Line of Credit options with BOS as last resort to keep project moving.

Next meeting: October 7, 2015

Adjourn: @ 8:17pm

JD motioned to adjourn, PB seconded, all in favor – Motion carried