

Mt. Pleasant Twp. Municipal Authority

Meeting Minute (Approved)

August 5, 2015 7:00 PM

Mt. Pleasant Twp. Meeting Room

Call Meeting to Order with the Pledge of Allegiance @ 7:05pm

Present: GY, JE, PB, SG, EB, JD, JS

In Attendance: Larry Chome, Zoning Officer

Secretary's Report:

1. Comments on the agenda: None
2. Review Minutes from meetings of July 1, 2015: No Changes, JE motioned to accept the Secretary's Report; PB seconded; all in favor – Motion Carried.

Correspondence:

1. Washington Financial
 - a. June 30, 2015 Monthly Checking Statement
 - b. June 30, 2015 Quarterly Savings Statement
2. KLH
 - a. \$200.00 Invoice - Monthly Retainer
 - b. \$1082.00 Invoice – Act 537 - Southview
 - c. \$87,500.00 Invoice - Design and Permitting Services
 - d. Announcement – 2015 Annual Golf Outing
3. YC&L - Invoice \$400.00 Monthly Retainer
4. Higbee Insurance Renewal Proposal
5. Crown Castle - Certificate of Insurance
6. Observer Reporter
 - a. Proof of Ad and Affidavit of Proof of Publication for public Notice Ad #1496791 Statement of Net Position December 31, 2014
 - b. \$226.98 Invoice – Act 537 Advertisement
7. Invitation/Application to Join Pennsylvania Municipal Authorities Association (PMAA)
8. Portnoff Law Assoc. – The Portnoff Reporter newsletter.
9. Washington County EZToUse.com phone book
10. Comcast Business – Solicitations (3)

Treasurer's Report:

1. Approve bills to be paid:
 - a. GY presented Treasurer's Report and bills
 - b. GY noted that after the current invoice is paid, the remaining balance that will be owed to KLH for Design and Permitting Services will be \$700,000.00
 - c. GY motioned to pay the bills and transfer \$87,500.00 for savings to checking; JD seconded; all in favor – Motion Carried
 - d. PB presented a spread sheet identifying funding vs. payments to date. There was a discussion among the board members about the estimates of the remaining current funding vs. estimated billings through the end of the year. All agree that funding should be sufficient through December, 2015.
 - e. PB motioned to accept the Treasurer's Report; JE seconded; all in favor – Motion Carried.

Solicitor's Report:

1. EB presented the Solicitor's Report consisting of a list of entities to whom ROE letters were sent. A discussion took place regarding which entities, if any were spoken to directly by MAB members.
2. GY motioned to accept the Solicitor's Report; JS seconded; all in favor – Motion Carried.

Engineer's Report:

1. SG presented the Engineer's Report
 - a. Act 537 Updates
 - i. Mt. Pleasant Twp. approved the Plan at their Sept. 24 meeting
 - ii. Cecil Twp. approved the Plan at their June 1 meeting
 - iii. The Plan has been advertised for the mandated 30 day period
 - iv. The Plan has been submitted to the DEP for approval
 - v. The Proof of Publication was sent to the DEP
 - b. Westland, Southview and Hickory Projects – Design
 - i. Based on the completed field edit we continue to work on the final design including profile drawings.
 - ii. We have prepared the documents and solicited proposals from consultants for wetland delineation. Report to follow in September MAB meeting.
 - iii. We are working with the Solicitor in the preparation of ROE agreements for Geotechnical Investigations.
 - iv. We have prepared the documents and solicited proposals from consultants for Geotechnical Investigations. Results below:
 - i. ECS \$29,000.00
 - ii. Geo Mechanics \$33,680.00
 - iii. Urban Engineers \$43,790.00
 - v. We are moving forward and engaging with ECS for the investigations, the budget for the work is \$30,000.00 the expense will be a pass through KLH. Work will begin upon securing the ROE's
 - vi. Discussion took place concerning the public meetings with the first one scheduled for September 2, 2015. All agree that first general meeting will be September 2, 2015 at 7:30pm at the Fire Hall. If it is available.
 - vii. PB questioned what specifically LSA funding can be used for? SG noted that On Lot Survey may qualify. PB stated that we will apply in October for funding.
 - c. JD motioned to accept the Engineer's Report; JS seconded; all in favor – Motion Carried.

Zoning Officer's Report:

1. Larry Chome presented the Zoning Officer's Report and 2015 Permit Register

Citizen's Comments:

1. Several residents were present and posed questions to the MAB
 - a. Questioned the affordability of the proposed \$7,500.00 tap in fee and if a payment plan would be available
 - b. Questioned ROW specifics and location
 - i. ROW's are not completely defined and the public will be notified when they are completed
 - c. Questioned Pennvest funding vs. Grants
 - i. All avenues of available funding will be pursued to keep the costs at a minimum.
 - d. Questioned if the system was sized for future growth
 - i. The PA-DEP governs the size of the systems based on the number of proposed units to be served. The system meets the DEP guidelines.
 - e. Questioned whether an Executive Summary was developed for the plan
 - i. The ACT 537 plan was originally submitted to the DEP several years ago in accordance to their requirements.

Sub-Committee Reports: No sub-committees

Old Business:

1. Act 537 - Public Informational Meetings:
 - a. Discussed in the Engineer's Report.

2. Insurance Renewal:
 - a. The proposal from Higbee Insurance was received
 - b. The premiums will be as follows:
 - i. Liability= \$1150.00
 - ii. Public Officials= \$1500
 - iii. Declined Terroristic coverage
 - iv. Total premiums= \$2650.00
 - c. PB motioned to accept the proposal; GY seconded; all in favor – Motion Carried
 - d. JD signed the proposal to accept

New Business:

1. A Discussion took place concerning the invitation for a free membership to the PMAA
 - a. GY motioned that we join PMAA; JD seconded; all in favor – Motion Carried
 - b. JD to fill out application and send to PMAA

Next meeting: September 2, 2015

JE motioned to adjourn; GY seconded; all in favor – Motion Carried

Adjourn: @ 8:15pm