

**Mt. Pleasant Twp. Municipal Authority**

**Meeting Agenda (Rev-1)**

November 4, 2015 7:00 PM

Mt. Pleasant Twp. Meeting Room

**Call Meeting to Order with the Pledge of Allegiance @**

Present: GY, JD, JE, SE, EB, JS

In Attendance: Larry Chome

**Secretary's Report:**

1. Comments on the agenda: No comments
2. Review Minutes from meetings of October 7, 2015: No Changes; JS Motioned to approve the 10/07/15 minutes as written, GY seconded, all in favor – Motion Carried

**Correspondence:** No additions; GY motioned to accept Secretary's Report, JS seconded, all in favor – Motion Carried

1. Washington Financial
  - a. September 30, 2015 Monthly Checking Statement
2. KLH
  - a. \$200.00 Invoice - Monthly Retainer
  - b. \$87,500.00 Invoice - Design and Permitting Services
3. Pennsylvania Municipal Authorities Association (PMAA)
  - a. Invitation and Registration form for the PMAA Region 9/10 Fall Dinner Meeting
  - b. Invitation and Registration form for the 2015 Administrative and Environmental issues Seminar
  - c. Letter dated 10/5/15 concerning 2016 Dues Schedule
4. LSSE Newsletter
5. Solicitation from USTI for Cloud Base Municipal Software
6. Two Solicitations from Comcast for internet service
7. Five copies of "The Authority" magazine from PMAA
8. YC&L (via email)
  - a. \$400.00 - Monthly Retainer
  - b. \$8,425.00 - Easements

**Treasurer's Report:**

1. Approve bills to be paid
  - a. GY noted that he did not move the \$141,000.00 from savings to checking because the \$251,726.00 check from the BOS for the Act 13 money arrived and he deposited it into the checking account
  - b. GY presented the Treasurer's Report: JD motioned to accept the report, JS seconded, all in favor – Motion Carried

**Solicitor's Report:**

1. EB presented the Solicitor's Report (see attached scanned copy)
  - a. ROE agreement ongoing
  - b. GY motioned to accept the report, JD seconded, all in favor – Motion Carried

**Engineer's Report:** SG presented the Engineer's Report (see attached scanned copy)

1. Act 537 update
  - a. The response to the Review Letter from the DEP was sent (see attachment)
2. Project Design
  - a. Design of Sanitary Sewers is complete, 16 drawings of the location and layout of the lines were provided for the public
  - b. Phase 1 Archaeological survey is required; will proceed with GAI Consultants per their proposal of \$49,875.00
    - i. There was a discussion about the purpose and reason as required by DEP

**Engineer's Report (continued):**

- c. Permit applications require the MAB have a primary contact, phone, fax, address, email etc... the MAB needs to coordinate with MPT to establish these.
- d. A schedule and cash flow projections have been developed (see attachment for details)
- e. Preliminary schedule for public meetings has been developed (see attachment for details)
3. LSA Grant application
  - a. An application was submitted to fund an On-Lot, Wildcat sewer survey in the amount of \$30,000.00
4. GY motioned to accept the report, JE seconded, all in favor – Motion Carried

**Zoning Officer's Report:**

1. Larry Chome presented the report and an updated Permit Register (see attached)
2. JS motioned to accept the report, JE seconded, all in favor – Motion Carried

**Citizen's Comments:**

1. A resident asked if the drawings that were submitted for public review were FINAL, SG state that they were only the proposed and could change.
2. The drawings will be available at the MPT Building, they have already been posted on the Mount Pleasant Twp. Transparency Facebook page and a request will be made to add them to the MPT website.
3. Another resident asked about running lines and building on Agriculture Security Zone property; SG explained that underground utilities are allowed and any ground acquired for above ground construction and buildings would be subdivided and the ASZ would be removed.

**Sub-Committee Reports:** No sub-committees**Old Business:**

1. Act 537 - Public Informational Meetings
  - a. Addressed in Engineer's Report
2. LOC information and Form Ordinance was forwarded to BOS Solicitor for action. MAB is to make sure it is on the agenda for next scheduled BOS meeting.

**New Business:**

1. Term Renewal
  - a. A discussion took place on which terms are due for renewal. The only one expiring is the Secretary.
    - i. JD stated that due to personal reasons he will not be accepting the nomination for another term. This meeting will be his last as he will be out of town for the December meeting. He will be completing and submitting the 11/04/15 meeting minutes. The PO Box key was passed on to JS.
    - ii. MAB to notify BOS of vacancy
    - iii. JD to submit letter stating he will not be accepting the nomination for another term.
2. GY motioned to pay YC&L invoice in amount of \$8,425.00 for easement work, JS seconded, all in favor – Motion Carried

**Next meeting:** December 2, 2015

**Adjourn:** at 7:50pm GY motioned to adjourn, JD seconded, all in favor – Motion Carried